

## **FAMILY LAWYERS ASSOCIATION BOARD NOMINATION FORM**

Our Board may be comprised of up to 15 board members. Election to the board as a Member takes place at our Annual General Meeting. The election of the Officers is done by the newly elected Board in a subsequent meeting of the Board.

The Board Members shall abide by the following Code of Responsibility:

- a) Be familiar with the FLA's structure, goals, objectives, activities, publications and programs;
- b) Treat the affairs of the FLA with the same care and diligence with which they should treat their own affairs;
- c) Be familiar with the statutes and regulations under which programs of the FLA operate;
- d) Be familiar with the FLA's budget, budget process and financial situation, and shall insist on monthly reports from the Treasurer;
- e) Declare all conflicts of interest;
- f) Regularly attend Board meetings and meetings of sub-committees of which they are members;
- g) Be familiar with and shall assume responsibility for the accuracy of the minutes of Board meetings and of meetings of sub-committees of which they are members;
- h) Ensure that committees, including the executive committee, if any, report on the exercise of any delegated authority to the Board and do not overstep their authority;
- i) Ensure that the FLA has access to competent legal and accounting services;
- j) Ensure that the Board as a whole determines the policies and manages the affairs of the FLA;
- k) Represent the FLA in any outside activities which the member is assigned to monitor or participate in;
- l) Provide written reports in advance of Board meetings on the activities he or she is involved in on behalf of the Family Lawyers Association; and,
- m) Provide a written summary of his or her activities for any newsletter or other communication to the Members and the annual general meeting of the Members.

If you would like to join the Board as a Member at Large, please fill out this nomination form.

Name: \_\_\_\_\_

Firm: \_\_\_\_\_ Year of Call: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone (Bus): (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

I wish to stand for election for the above position as a member of the Board of the Family Lawyers Association for the 2018-2019 term.

In putting my name forward, I:

- Confirm that I am a member in good standing of the Law Society of Upper Canada and of the Family Lawyers Association; and,
- Agree to continue such membership in good standing throughout my term of office;
- Agree to carry out the responsibilities outlined above as the duties of a Member at Large of the Board.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_