

## **Welcome Message**

The Family Lawyers Association has created this Google Group in order to have a place where all of its members can hold discussions (much like a listserv). Whether they are different opinions, questions, or new events in the family law community, everything can be posted in this group and every member can participate. The goal of this group is to encourage fellowship, awareness and increased collegial discourse among FLA members.

## **Disclaimer**

Any views or opinions presented in discussions are solely those of the authors and do not necessarily represent those of the Family Lawyers Association. The Family Lawyers Association will not accept any liability in respect of such communication, and the members responsible will be personally liable for any damages or other liability arising.

# Google Groups Instructions

## Becoming a Member

- 1) When you receive an email from Google with an invitation to join the Family Lawyers Association Google Group, there will be instructions to click on a link if you choose to accept the invitation (this email will be sent via the email account that the Family Lawyers Association has on record).
- 2) Once you click on the link you will be listed as a member under the group's members; however, you will only be able to access the group if you have a Google account registered to the same email address that received the invitation.

If you do not have a Google account registered to the email address that the Family Lawyers Association has on record, you will be unable to access the group until you do. If there is already a Google account associated with the email address that the Family Lawyers Association has on record then there is no need to create another Google account.

To setup a Google account using the email address that the Family Lawyers Association has on record ([name@company.com](mailto:name@company.com)), please go to: <http://bit.ly/iyH3wm> and complete the form.

If you would like to use a different email address to access the Google Group please contact us.

- 3) Once you have created your account you will need to sign in:  
<https://www.google.com/accounts/Login>

## Google accounts

**Sign in to personalize your Google experience.**

Google has more to offer when you sign in to your Google Account.

Sign in on the right or [create an account for free](#).



Gmail  
Chat with friends and never miss an important email.



Personalized Search  
Get more relevant results based on your past searches.



Like Google?  
[Make Google your homepage.](#)

See [more benefits](#) of a Google Account.

Sign in with your  
**Google Account**

Email:   
ex: pat@example.com

Password:

Stay signed in

[Can't access your account?](#)

**Don't have a Google Account?**  
[Create an account now](#)

- 4) After signing into Google you will need to go to <http://groups.google.com>
- 5) The first time you arrive at this screen you will be viewing the old version of Google Groups. Please click on the link at the top that says "Preview the new Google Groups experience" in order to switch to the latest version, so that you will be able to use all functions available on the group.

Google groups


[Search Groups](#)
[Advanced Groups Search](#)  
[Preferences](#)

Preview the new Google Groups experience. [Learn more](#) » New!

**Explore groups**    [What is Google Groups?](#)    [Take the tour](#) »

Find out what people are doing with Google Groups

- [Arts & Entertainment Groups](#)
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- [Business Groups](#)
- [Health Groups](#)
- [News Groups](#)
- [Recreation Groups](#)
- [Sci/Tech Groups](#)

[Browse group categories...](#)

**My groups**    [Create...](#)

« [Expand](#)

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**Family Lawyers Association** - [manage](#)

2 web views last week

★ **Favorites**

**Manage my memberships**

[Add My Groups to your Google homepage](#)

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**My profile & stats**

Groups Profiles are changing [click here](#) for more information.

[familylawassociation@gmail.com](#)

**Your 7-day activity**

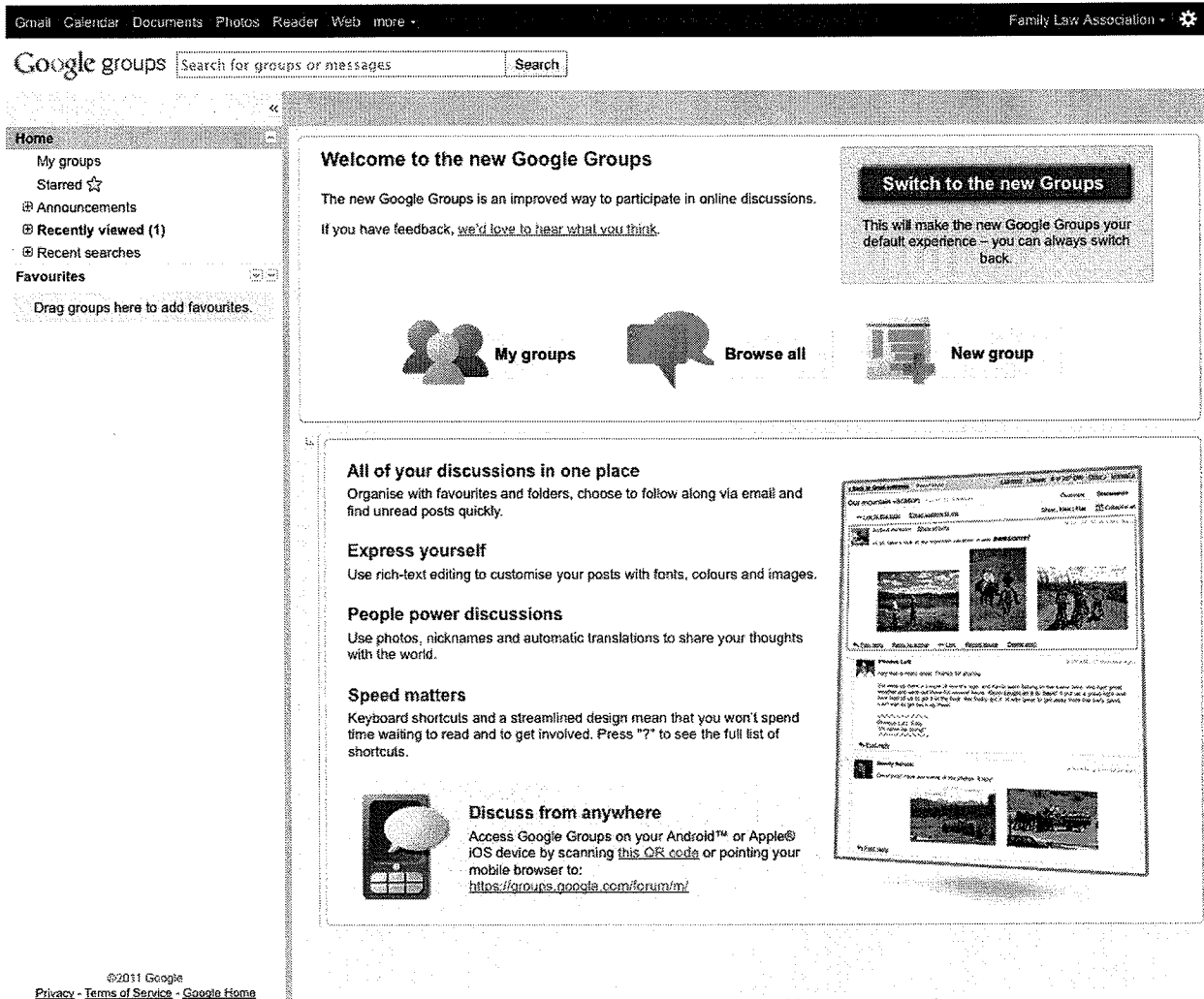
None

[View your full profile](#)

[Create a group](#) - [Google Home](#) - [Terms of Service](#) - [Privacy Policy](#)

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6) You should now see a the new Google Groups screen which looks like this:



If your screen does not look like the picture above and you receive a warning saying that your internet browser needs to be updated, then you will have to download the latest version of your browser before continuing.

Once you have updated your browser you will need to go back to step 4 and proceed from there.

7) Now click on the blue button on the right hand side that says “Switch to the new Groups”

This will make it so the new version of Google Groups is your default experience.

## Posting on the Discussion Board

- 1) You will see a section named "My Groups" on the left hand side and if you click onto this you will see the Family Lawyers Association listed under there

Google groups

<< **My groups**

Group	Topics	Latest Post
<a href="#">Family Lawyers Association</a> The goal of this group is to encourage fellowship, awareness and increased collegial	2	Re: Boat Cruise cel...@starrfamilylaw.com Jul 6 (8 days ago)

Home

- My groups
- Starred ☆
- Announcements
- Recently viewed (2)
- Recent searches
- Recently posted to (2)

Favourites

Drag groups here to add favourites.

- 2) Once you click on FLA you will see a list of discussion topics

Google groups

<< **Family Lawyers Association** [My membership](#) [Topics](#) [Members](#) [more -](#)

Showing 2 of 2 topics (2 unread)

This group does not have a welcome message.

[Add welcome message](#)

<input type="checkbox"/>	<b>Boat Cruise</b> By cel...@starrfamilylaw.com. Last updated Jul 6 (8 days ago)	<b>5 new</b> 5 posts
<input type="checkbox"/>	<b>Next Fundraiser...??</b> By nat...@starrfamilylaw.com. Last updated Jul 6 (8 days ago)	<b>5 new</b> 5 posts

Home

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Favourites

Drag groups here to add favourites.

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Showing 2 of 2 topics (2 unread)

- 3) You can read these discussions by clicking on each one
- 4) If you decide to participate in the discussion you click on the topic and click “post reply”

Google groups

Home

- My groups
- Starred ☆
- Announcements
- Recently viewed (1)
- Recent searches
- Recently posted to (1)

Favourites

Drag groups here to add favourites.


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« **Back to Family Lawyers Association** Report abuse » Unread · Newer 1 of 2 (1) Older · Unread »

More actions ▾

**Boat Cruise** 5 posts by 4 authors Overview Discussion


🔗 [Link to this topic](#) Refresh View: Tree | Flat Collapse all

 [cel...@starrfamilylaw.com](#) Jul 6 (8 days ago) Post reply ▾

I had a fantastic time on the boat cruise. The food was good, the company was great, and the dancing was amazing!! Definitely glad I decided to come.

Report abuse

Post reply


 [nat...@starrfamilylaw.com](#) Jul 6 (8 days ago) Post reply ▾

I totally agree. What was the name of that band? They were really good!

Report abuse

Post reply


This message has been deleted.

 [helenp...@starrfamilylaw.com](#) Jul 6 (8 days ago) Post reply ▾

I also thoroughly enjoyed myself. I believe the band's name was Investigator's Group.

Report abuse

Post reply

 [yu...@starrfamilylaw.com](#) Jul 6 (8 days ago) Post reply ▾

**Images are not displayed**  
[Display images in this post](#) - [Always display images from yu...@starrfamilylaw.com](#) - [Always display images in Family Lawyers Association](#)

I had a wonderful time on the boat cruise too! I saw a lot of ducks on the lake LOL!

Report abuse

Post reply

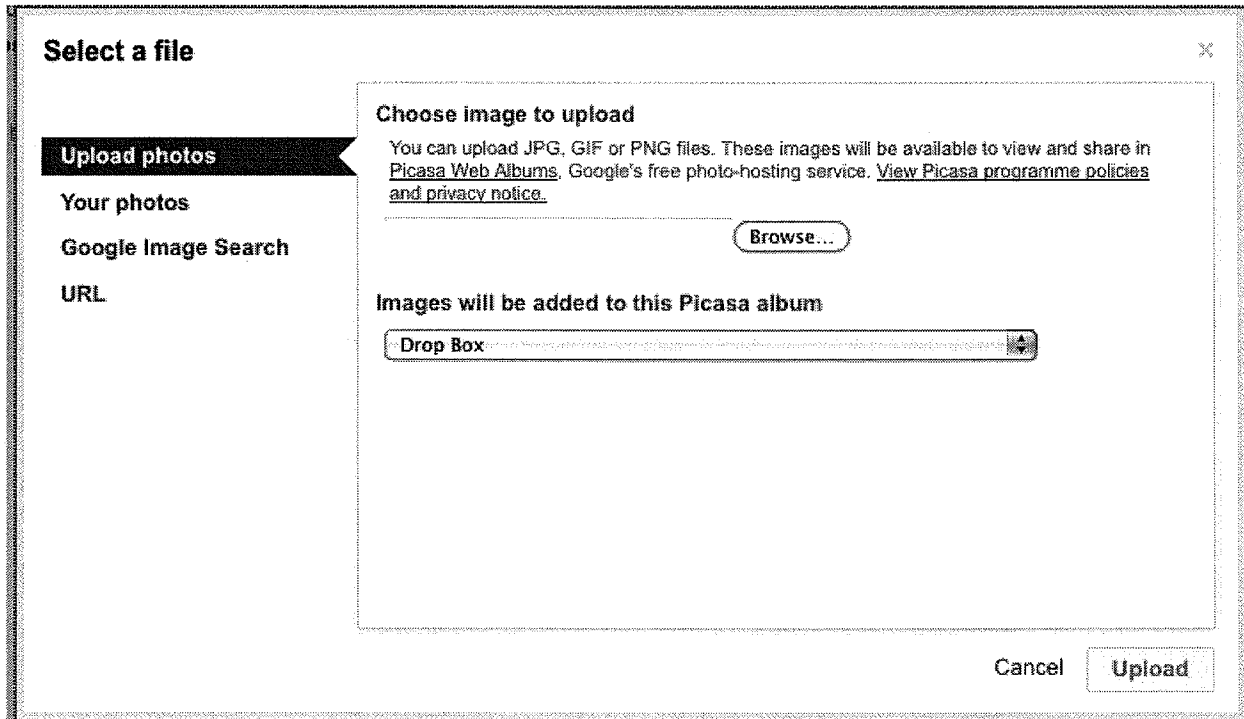
- 5) Other members will see your post (reply) on the website. An email is generated after each post which is sent to all members with the contents of the post as the body of the email (except those who have changed their personal settings in order to not receive every single post via email)

- 6) Other members can choose to respond by going onto the website and hitting post reply or they can simply respond to the email they received and this will then automatically be posted the same way as if they had gone directly to the website and posted their response there.

The screenshot shows a forum interface for a topic titled "Boat Cruise" with 5 posts by 4 authors. The user is in the "Discussion" view. The interface includes a "Post reply" button, a "Report abuse" link, and a "More actions" dropdown. The user's name is "me (Family Law Association change)". There are buttons for "Post" and "Cancel" at the top and bottom of the reply form. The form includes a rich text editor with a toolbar containing options for "Attach a file", "Edit subject", "Quote original", "Add Cc", and various text formatting tools like bold, italic, underline, link, and list. The text area is currently empty.

- 7) If you want to start a new topic all you need to do is click on "New Topic" and write in a subject line and write your post.

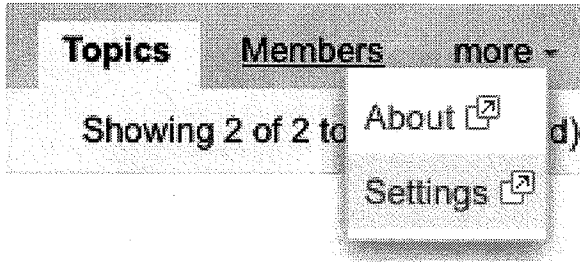
- 8) You can also attach a file to your post, attach a link to your post, or even insert images and pictures by clicking on the **image icon** 



- 9) You can also CC individuals who are not members of the group so that they will receive the post by email.

## Editing Personal Group Settings


- 1) Go to **“More”** to the right of **“Topics”** and **“Members”**. Click to open the drop down menu and select **“About”**



- 2) This will take you into a description of the group and on the right hand side there is a link called **“Edit my membership.”**

[Groups Home](#)

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 **Family Lawyers Association**

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**About this group**

**Members** 7

**Description** [edit](#) The goal of this group is to encourage fellowship, awareness and increased collegial discourse among FLA members.

**Language** [edit](#)

**Categories** [edit](#) This group is not categorised.

**Access** [edit](#) Only members can view group content  
Only members can view group members list  
People can request an invitation to join  
Only members can post

**Group email** [family-lawyers-association@googlegroups.com](mailto:family-lawyers-association@googlegroups.com)

**Feeds** [Latest 15 messages \(RSS\)](#) - [View all available feeds \(RSS and Atom\)](#)

**Archive**


Jan Feb Mar Apr May June July Aug Sep Oct Nov Dec  
2011 [10](#)

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**Home**  
**Discussions**  
**Members**

**About this group**

[Edit my membership](#)  
[Group settings](#)  
[Management tasks \(1\)](#)  
[Invite members](#)

 [View this group in the new Google Groups](#)

- 3) Once you click on this you can choose how you will read the group (this is essentially the email settings and restrictions). If you do not want to receive an email every time something is posted then this is where you would change your settings to your preference.

[Groups Home](#)

# Family Lawyers Association

## Edit my membership

**How do you want to read this group?**

- No Email  
I will read this group on the web
- Abridged Email (*Daily or for every 100 messages*)  
Get a summary of new activity each day
- Digest Email (*Approximately 1 email per day*)  
Get up to 25 full new messages bundled into a single email
- Email (*Approximately 1 email per day*)  
Send each message to me as it arrives

**What nickname do you want people in this group to see?**

As the owner of this group you may not unsubscribe through this page.  
You must go through the [Edit](#) link in [Manage Members](#).

[Get email alerts of messages containing specific keywords.](#)

**About this group**  
members, members can post, people can request an invitation to join, only members can read

Description: The goal of this group is to encourage fellowship, awareness and increased collegial discourse among FLA members.


Group email: [family-lawyers-association@googlegroups.com](mailto:family-lawyers-association@googlegroups.com)

**Home**  
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